

Barrett Paradise Friendly Library  
Board of Trustees Meeting Minutes  
August 26, 2024

Meeting held in the Weiler Family Community Room with a virtual option

In Attendance: Mike Stein, President; Julie Wynne, Vice President; Cindy Cook, Secretary; Trustees: Lisa Flanagan, Brette Fulton, Judi Jabara, Nancy Lewis, Julie Niering, Maureen Siglin, Darryl Speicher. Mary Ann Lewis, Library Director. Absent: Richard Leist, Treasurer

Mike Stein, President, called the meeting to order at 5:34 p.m.

The June 2024 meeting minutes were reviewed, a correction was made showing Mike Stein seconded the motion to cancel the July 2024 meeting. Darryl Speicher made a motion to approve the minutes with the correction, Julie Niering second, and all were in favor. Judi Jabara abstained due to being absent from the June meeting.

**Treasurer's Report** –Mike Stein reviewed the report summary provided by Richard. He noted the July 31, 2023 assets do not agree with the liabilities vs. equity due to a timing issue. Mike noted the balance sheet is solid and the library has received stronger grant revenue this year as well as stronger investment income due to recent investments. Lisa Flanagan made a motion to accept the Treasurer's report, Maureen Siglin second, and all were in favor.

**Library Director's Report** – Mary Ann reported the library has had a good summer. Visitor count was up due to additional programs and fundraising events. Mary Ann stated the accountants have completed the financial audit. The library also had its worker's comp insurance audit. Mary Ann has been working with our new payroll company to smooth out some glitches in the transition process. The State Aid Library Subsidy Application (SALSA) has been submitted; we have received approval and no waivers will need to be filed. The Plan for the Use of State Aid will be submitted this fall.

Liz Green, who is from Cresco, is displaying her art this month.

Circulation stats show the overall numbers are higher than last year at this time.

Mary Ann talked about some of the programs that have taken place at the library this summer and said the Swiftie Party was a big hit. The author visit (Jo Piazza) was also successful, and the invasive plant species workshop was well attended.

The library attended a Barrett Township Historical Society community event at the train station and raised \$82.00 from a raffle for a John James print.

Pocono Mountain Regional EMS will hold a public CPR class this Wednesday at the library.

Mary Ann shared that Chelsea led a program called Cruise into Kindergarten and said it was a wonderful success.

**Building Report** – Mary Ann reported that insurance paid most of the handrail replacement repair. She reported that Gary Konrath donated \$1000.00 toward the sidewalk repair. Paradise Township also paid \$1250.00 toward the total \$2,500.00 cost. RJ Groner is working on a proposal to prevent the geothermal system from clogging; the early estimate is between \$19,000.00 and \$20,000.00. The carpet cleaning will be completed Sunday of Labor Day weekend.

**Fundraising** – The Friends Letter has generated \$13,315.06 to date with 147 donors (fifteen fewer donors but \$762 more compared to last year at this time). Mike Stein, Julie Wynne, and Mary Ann attended the LOL Comedy Night fundraiser at Buck Hill. It was a sold-out event; many positive comments were received. If all auction items are picked up and paid for the event will have generated just over a \$17,000.00 profit. Discussion took place about the annual basket raffle and the committee is working on a date.

**Grants and Donations** – The Hughes Grant is covering the invoice for the Family Place Training program that Chelsea will attend in October.

**Searchable History Project** – There has been discussion with Paradise Historical Society about how to start integrating their collection into the Searchable History Digital Archives. Presently, only Buck Hill items have been digitized. Plans will eventually include Barrett Township Historical Society. Our consultant for the project came to the library for a visit.

**New Business** – Mary Ann announced that Peoples Security Bank has an opportunity for non-profits to win donations through their PSBTGives campaign. She provided the site to go to and vote for the library to receive a donation.

**Nomination Committee** – Mike Stein asked for 2 or 3 trustees to volunteer for the committee. Mary Ann announced that Lisa Flanagan is rotating off the Board. Julie Wynne and Richard Leist are coming to the end of their first terms. Mike Stein & Julie Niering will be on the Nominating Committee. Mike will ask Richard Leist if he wants to be on the committee again this year.

**Old Business**- The Former Library Director Recognition Wall is on hold for the summer. In addition, there is no new information about a possible inheritance left to the library. The updated phone system is on hold for the summer.

Lisa Flanagan made a motion to adjourn the meeting at 6:32 p.m. Nancy Lewis second and all were in favor.

Next Meeting September 23, 2024 at 5:30 p.m. with a virtual option.